

Mayor Kilpatrick called the Agenda Meeting to order at 8:24 PM followed by a salute to the flag. This meeting was held hybrid.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, April 24, 2023 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Balka, Novak, Onuoha, Roberts, Zebrowski

Absent: Councilman Conti

Others Present: Mayor Victoria Kilpatrick  
Glenn Skarzynski, Business Administrator  
Denise Biancamano, C.F.O./Treasurer  
Jessica Morelos, Municipal Clerk  
Sean Kean, Borough Attorney  
Jay Cornell, P.E., Borough Engineer  
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

- **GENERAL DISCUSSION:**

- Admin. & Finance**

- 1) Authorization to renew all current liquor licenses for the 2023-2024 licensing term, pending the filing of all fees and paperwork. (**Police Department Does Not Have Any Issues with Regards to these Renewals**)

- **Resolution.**

- 2) Request received from Garden State Deli & Catering to rent the concession stand at the Buchanan Park Boat Ramp annually from March 31<sup>st</sup> – November 1<sup>st</sup> or permission to allow a food truck near that location.

Borough Attorney Kean stated that it is owned by the Borough and there would have to be some type of bid process and the ordinance would have to be amended.

- James Scarlotta, Garden State Deli

David LaTempa, 6 Haussermann Road

Mr. Scarlotta stated that if the concession stand is not being used and would like to rent it. He stated that he would also take care of the surrounding property.

Mayor requested the attorney meet with him and get a better understanding. Council had no objections.

- 3) Authorization to renew contract with Benecard Prescription Program for a two year period.

- **Resolution.**

- 4) Authorization to execute a Discharge of Mortgage for property located at 5 Conrad Street.

- **Resolution.**

- 5) Authorization to pay O'Toole Scrivo an additional \$11,000.00 for services rendered in regards to a personnel investigation.

Borough Attorney stated the law firm did work for the Borough and the billing exceeded the not to exceed amount and this is a negotiation amount. He stated that you can ask them to come in to make their pitch.

Mayor requested that we put it on for closed session at the next meeting.

No objections.

**- Planning & Zoning**

- 1) Application for Temporary Trailer License received from B Tait Builders to place one (1) Office Trailer on Block 251, Lot 1.01, 880 Main Street.

- Resolution.

**- Public Safety**

- 1) Authorization to enter into a Shared Services Agreement with the East Brunswick Police Department to use the Borough's range as a weapons qualification, training and practice facility for police officers of the East Brunswick Police Department.

- Resolution.

**- Public Works**

- 1) Authorization for Department of Public Works to take several Borough vehicles to the Riley's Touch a Truck on May 7, 2023 (Rain Date May 21, 2023) at South Amboy High School.

- Approved.

- 2) Authorization to award a contract for Grounds-Keeping at various Borough Properties. (We received bids on 4/20/23 and they are currently being reviewed by the professionals).

- Resolution.

- 3) Authorization to issue Change Order #1 & #2 to Preferred Mechanical, Inc. for the Ceiling Replacement and HVAC Upgrades at the Public Safety Complex in the amount \$3,959.00 and \$93,679.00 for additional work needed.

- Resolution.

**- Recreation**

**- Water & Sewer/Environmental**

➤ **BUSINESS ADMINISTRATOR - Glenn Skarzynski**

- 1) Authorization to engage Phoenix Advisors in regards to Pilot Application for Arsenal Trade at a fee not to exceed \$12,500.00.

- Approved.

Councilman Zebrowski suggested that they review the ordinance and amend it to show how the Borough responds to future Pilot applications.

Further discussion ensued.

Mayor requested the Borough Attorney review the current ordinance.

No objections.

➤ **C.F.O. - Denise Biancamano - None**

➤ **BOROUGH ENGINEER - Jay Cornell**

- 1) Improvements to South Minnisink Avenue – Receipt of Bids (Verbal Report).

- Resolution.

➤ **BOROUGH ATTORNEY - Sean Kean - None**

➤ **EXECUTIVE SESSION - None**

➤ **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

Those commenting were:

- Bob Duffy, 111 Merritt Avenue

Mr. Duffy suggested that they just eliminate Pilots and it will stop any corruption in town.

Borough Attorney Kean responded that he believes the Borough wouldn't be able to do that.

- Ken Olchaskey, 108 North Edward Street

Mr. Olchaskey commented on Pilots. He commented on all the traffic that the warehouses will bring and the pollution.

**Councilwoman Novak made a motion to close the Public Portion. Seconded by Councilwoman Roberts.**

Roll Call: Voice Vote, all Ayes.

Mayor requested the Business Administrator for more signage for the clearance on South Minnisink Avenue train trestle. She also stated she received calls about numerous busses cutting thru Laurel Park.

➤ **ADJOURNMENT**

No further business. **Councilwoman Novak made a motion to adjourn the Agenda Session. Motion was seconded by Councilwoman Roberts.**

Roll Call: Voice Vote, all Ayes.

Time: 9:01 P.M.

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Jessica Morelos, RMC  
Municipal Clerk

Date Approved: \_\_\_\_\_